

**CABINET**

12 December 2022

Minutes of the Cabinet meeting held at the Town Hall, Bexhill-on-Sea on Monday 12 December 2022 at 6:30pm.

Cabinet Members present: Councillors D.B. Oliver (Leader), S.M. Prochak (MBE) (Deputy Leader) (remote), C.A. Bayliss, K.P. Dixon (remote), K.M. Field (remote), A.K. Jeeawon, H.L. Timpe and J. Vine-Hall (remote).

Other Members present: Councillors J. Barnes (remote), C.A. Clark (remote – in part), Mrs. V. Cook (remote), P.C. Courtel, K.M. Harmer (remote), L.M. Langlands (remote – in part), C.A. Madeley (remote), P.N. Osborne (remote), G.F. Stevens (remote) and R. Thomas (remote - in part).

Advisory Officers present: Chief Executive, Deputy Chief Executive, Chief Finance Officer, Director – Place and Climate Change, Housing Enabling and Development Officer, Operations Team Leader Neighbourhood Services and Democratic Services Manager.

Also present: 9 members of the public via the live webcast.

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Publication Date: 15 December 2022

The decisions made under PART II will come into force on 23 December 2022 unless they have been subject to the call-in procedure.

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**CB22/48. MINUTES**

(1)

The Chair was authorised to sign the Minutes of the meeting held on 31 October 2022 as a correct record of the proceedings.

**CB22/49. APOLOGIES FOR ABSENCE**

(2)

An apology for absence was received from Councillor T.J.C. Byrne.

**CB22/50. DISCLOSURE OF INTERESTS**

(5)

Declarations of interest were made by Councillors in the Minutes as indicated below:

Courtel      Agenda Item 7 – Personal Interest as a Rother Car Park season ticket holder.

Field          Agenda Item 8 – Personal Interest as a Member of East Sussex County Council.

**PART I – RECOMMENDATIONS TO COUNCIL** – not subject to call-in procedure under Rule 16 of the Overview and Scrutiny Procedure Rules.

CB22/51. **KING OFFA HOUSING DEVELOPMENT**  
(6)

Consideration was given to the report of the Director – Place and Climate Change regarding progression of the King Offa Residential Development (KORD) in Bexhill.

In 2019, the Council was awarded £500,000 from the Brownfield Land Release Fund (BLRF) Round 1 (a cross-government initiative) alongside Strategic Property Asset Collaboration in East Sussex (SPACES) to fund demolition/highway works on the KORD which formed part of the Old Bexhill High School Site. The BLRF was established to support council-led developments with remediation works on previously attributed Brownfield land e.g. industrial plots, garages, yards and carparks etc.

The Council was in the process of completing the land swap with East Sussex County Council (ESCC) which had been significantly delayed. It was noted that ESCC were required to provide the land with vacant possession, although Rother District Council was assisting with finding alternative premises for the current tenant.

It was crucial that the Council procured and spent the BLRF Round 1 funding before the deadline of March 2024. In 2019, outline planning permission for a mixed use development was approved on the KORD which was subject to a Section 106 agreement. Since that time, the construction industry had significantly changed therefore officers had reviewed the viability of the scheme and re-evaluated the established delivery route for the project. Results showed that there was an appetite to deliver housing and once remediation works were completed, officers would approach housing developers to deliver the site.

The development of this site had always been a two phased project with housing delivery followed by leisure facilities; whether leisure facilities would form part of the second phase would be dependent on the outcome of the current consultation into the Council's leisure strategy and would be a decision for the ruling administration at the time.

The £500,000 funding would be used as follows: £400,000 for an additional lane and junction work on the A259 and Combe Valley Way; and £100,000 for demolition and contamination remediation works. A further £305,000 would be required from the Capital Programme to progress the site to the next stage.

Following discussion, Cabinet was supportive of the scheme being progressed to ensure deployment of the allocated funds and recommended that £805,000 be included within the Capital Programme. Cabinet agreed that, subject to formal approval of the scheme, delegated authority be granted to the Director – Place and Climate Change to accept the £500,000 BLRF Round 1 grant to

procure the contractors to deliver the site. It was also agreed that an additional £305,000 be taken from the Capital Programme to progress the project. Capital receipts received from the transfer of land would be reimbursed into the Capital Programme.

**RECOMMENDED:** That the King Offa Residential Development site be included in the Council's Capital Programme with a budget of £805,000 provided partially from Brownfield Land Release Fund Round 1 grant funding;

**AND**

**\*RESOLVED:** That:

- 1) subject to full Council approval of the scheme, delegated authority be granted to the Director – Place and Climate Change to accept the £500,000 grant from the Brown Field Land Release Fund Round 1, for the purposes of delivering this project;
- 2) an additional amount of £305,000 from the Capital Programme be authorised to facilitate the delivery of the site to be reimbursed by a capital receipt upon transfer; and
- 3) delegated authority be granted to Director – Place and Climate Change to procure the contractor(s) required for the funded works. This will include procuring contractors and entering into other contracts as necessary for the completion of the project works.

\*The **RESOLVED** parts of this Minute are subject to the call-in procedure under Rule 16 of the Overview and Scrutiny Procedure Rules.

**PART II – EXECUTIVE DECISIONS** – subject to the call-in procedure under Rule 16 of the Overview and Scrutiny Procedure Rules by no later than 4:00pm on 22 December 2022.

CB22/52. **FEES AND CHARGES 2023/24**  
(7)

Cabinet gave consideration to the report of the Head of Neighbourhood Services that detailed the latest review of the Council's fees and charges for 2023/24 and the proposed recommended increases. Fees and charges were reviewed each year taking into account the increased need to recover the total cost of the services provided and the cost of inflation (Consumer Price Index). The anticipated income from these charges was built into the draft Revenue Budget for 2023/24. Charges were rounded to the nearest 25p if under £50.00 or the nearest £1.00 if over £50.00.

Most of the fees and charges within the appendices to the report were recommended to increase at 10% with the following exceptions:

**Beach and Foreshore (Appendix 3):** A revised Appendix 3 was circulated as VAT would increase to 20% in respect of beach huts in

2023/24. As beach huts remained in high demand, it was recommended that the fees be increased to £694 (16%) per annum and the minimum transfer fee be held at £2,000 for 2023/23. It was recommended that seasonable tent site charges increase by 16%, boat licence fees by 20%, winches and equipment box fees by 23%, sailing/angling boat fees by 20% in 2023/24.

**Car Parking (Appendix 4):** It was recommended that the car parking charges remained unchanged for 2023/24. It was recommended that parking permit prices across the district be increased by 43% (from £350 to £500 per annum). Due to significant increase in costs to manage Camber Western Car park, it was recommended that the summer season tariffs (from 1 April to 30 September) be increased in all Camber Sands car parks. The increased charges would be as follows: £3.00 (up to 1 hour), £7.00 (1 to 3 hours), £14.00 (3 to 6 hours) and £18.00 (6+ hours).

Some Members were concerned at the level of increases within the proposed car parking charges and sought deferment of Appendix 4 due to its impact on residents, visitors and businesses alike. This would enable officers and Members to carry out a review of all charges to include consultation, including sensitivity analyses, hours of operation and consideration of the viability of offering weekly / monthly tickets. Following discussion with the local Member present, it was agreed to increase the fees at the Camber Car Parks as these were primarily used by visitors but to also include Camber in the review. There was a fine balance at Camber to ensure that the charges were not too high to deter patrons, leading to an increase in antisocial parking.

**Bulky Waste Collection (Appendix 6a):** It was recommended that the fee for the Council collecting four to six and seven to nine bulky waste items increased to £75.00 and £110 respectively.

**Garden Waste Collections (Appendix 6b):** The charge for garden waste had been increased from 15 July 2022 to £50 for customers subscribing to the service. For comparison the garden waste subscription charges in neighbouring authorities were confirmed as Hastings £73; Eastbourne £57; Lewes £70 and Wealden £55. The total cost of the service was approximately £625,000 per annum. The projected income for 2022/23 at £50 per annum per bin at the current rate of just over 20,500 subscribers was approximately £1m. It was therefore recommended that the annual subscription be increased to £55 per annum which would result in an income of £1.1m. Officers would continue to investigate ways to promote and incentivise new subscribers to the service.

**Food Hygiene Rating Scheme (FHRS) (Appendix 7):** As a revisit to rate a premises under the FHRS was not a statutory duty, it was recommended that the scale of fees in the appendix to the report was introduced.

**Health Certificates (for food exported) (Appendix 7):** Food exported required a health certificate. It was recommended that the scale of fees in the appendix to the report was introduced.

**Proof of Life Verification for Foreign Pensions (Appendix 9):** From April 2023, the Council would be introducing a £25 charge to carry out 'proof of life' verifications for foreign pensions. Charging aligned with what other local authorities were doing.

Cabinet was satisfied that all other increases put forward were not considered to be excessive and Members were mindful that to maintain income, a balance had to be struck between covering costs and retaining custom.

**RESOLVED:** That

- 1) the charges shown in the Appendices, except for Appendix 4, but including the Camber Car Parks Summer Tariffs, be approved and brought into effect from 1 April 2023 with the exception of charges in Appendix 6 (b) which would be brought into effect from 15 July 2023; and
- 2) officers and Members carry out a review of car parking charges to include consultation, including sensitivity analyses, hours of operation and consideration of the viability of offering weekly / monthly tickets and report back to Cabinet in due course.

(When it first became apparent, Councillor Courtel declared a personal interest as a Rother Car Park season ticket holder and in accordance with the Members' Code of Conduct remained in the room during the consideration thereof).

CB22/53.  
(8)

#### **SOLICITOR TO THE COUNCIL**

Cabinet Members considered the report of the Chief Executive on the appointment of the Solicitor to the Council. Following a reorganisation at Wealden District Council, it was necessary to designate a new Solicitor to the Council. Therefore, it was proposed that Clare McGough, Head of Legal and Governance Services for Rother and Wealden District Councils be appointed as Rother District Council's Solicitor to the Council.

**RESOLVED:** That Clare McGough, Head of Legal and Governance Services for Rother and Wealden District Councils be designated as Solicitor to the Council for Rother District Council, with immediate effect.

CB22/54.  
(9)

#### **MEDIUM TERM FINANCIAL PLAN 2023-24 TO 2027-28**

Cabinet received and considered the report of the Chief Finance Officer (CFO) on the Council's Medium Term Financial Plan (MTFP) 2023/24 to 2027/28. The MTFP set the financial framework for the next five years and was subject to confirmation of Government funding and several other factors that might affect the Council's finances. The report had been scrutinised by the Overview and Scrutiny Committee (OSC) on 21 November 2022 and a copy of the Minutes arising from

the OSC meeting had been appended to the report for Cabinet's consideration.

The following salient points were noted:

- **Budget Process:** The Council followed a three phased budget process. The first phase was to update the MTFP, which set out budget pressures and estimated the size of the budget deficit over the next five years. The second phase was to produce a detailed draft budget in January 2023. The third phase was to finalise the budget once the Government settlement had been announced and incorporate the Capital Strategy and revised Capital Programme into the MTFP for formal approval by Cabinet and full Council in February 2023.
- **Local Government Funding:** In June 2022, the Government announced the introduction of a two-year financial settlement with effect from 2023; and that the local government 'Fair Funding Review' in consultation with local authorities in 2022 would be completed. The 2023/24 funding settlement was expected in December 2022, but at this stage it was unclear whether it would contain further clarification about the June 2022 announcements.
- **Cost Pressures:** These included inflationary increases built into certain service contracts, increasing demand in Temporary Accommodation (TA), predicted increase in external audit costs, net financing costs due to the planned increase in capital investment on major projects such as the Property Investment Strategy and TA acquisition programme, the annual pay award, non-pay inflation increases, increasing electricity costs and a budget contingency of £200,000.
- **Corporate Plan:** One of its key priority objectives was to achieve financial stability by end of 2025/26. However, the current forecast shown in Appendix A to the report identified that without further action, an underlying budget deficit would remain until at least 2027/28 and the Council would not be able to replenish revenue reserves.
- **Financial Stability Programme:** To achieve financial stability within five years by delivering costs savings and income in the following areas: service devolvement, invest to save, income generation and service prioritisation. Significant progress had been made in areas such as the devolution of services and other smaller initiatives, however further work would be required if the Council was to achieve the targets set.
- **Business Rates (Non-Domestic Rates):** The East Sussex Business Rates Pool enabled the Council to retain a greater share of any business rates growth. In September, the Government sought the Council's preference to continue with the pooling arrangements in 2023/24; this would require approval.
- **Non-Specific Revenue Grants:** The five-year forecast assumed that New Homes Bonus Grant would be significantly reduced and would cease with effect from 2026/27. It was anticipated that this would be partially offset by other grants.
- **Council Tax:** 3% (as recently announced by the Government) or £5 increase was assumed for each year of the MTFP.

- Revenue Reserves: Predicted to fall to £2.342m by the end of the 2027/28 if further savings were not identified, which was well below the £5m level that had previously been used as the Council's minimum level, although well above 10% of net spending. The CFO confirmed that the minimum level of Revenue Reserves was a matter for the CFO to set, as required by the Local Government Act 2003, and was not set by the Council's external auditors. It was recommended that the words "or replenish" be removed from the recommendation arising from the OSC meeting.
- Capital Programme: The draft Capital Programme was shown at Appendix C to the report and comprised a range of strategic projects that spanned more than one year and many operated for several years or had recurrent investments. Projects that had not spent all their allocation in the year of inception could, if still required, have the remaining funding carried forward into the next financial year, which was known as 'slippage'. Slippage from prior year projects had been included at Appendix C, but more accurate cash flows would be developed during phase 2 of the budget process.
- Capital financing costs estimates were extremely sensitive to changes in interest rates and along with inflation rises, this would have a significant impact on the affordability of some capital schemes. Therefore, larger and more complex schemes would be subject to a detailed affordability review before approval by Members and commencement.
- Budget Consultation: Held between mid-December 2022 and 31 January 2023. An interim report on the consultation would be reported to the Overview and Scrutiny Committee on 23 January 2023.

Cabinet agreed to maximise the annual increase in Council Tax within the Government's referendum limit, that the Council remained part of the East Sussex Business Rate Pool and delegated authority be granted to the CFO, in consultation with the Cabinet Portfolio Holder for Finance and Performance Management to finalise the budget consultation wording. Officers would continue to develop proposals to enable the Council to maintain its level of Revenue Reserves at a minimum of £5m; discussions had already taken place between Cabinet and the Strategic Leadership Team and proposals would be developed over the coming months.

The MTFP highlighted the challenges the Council continued to face, and a balanced budget was achievable through a combination of sound financial management and delivery of the FSP.

**RESOLVED:** That:

- 1) the financial forecast and proposed way forward be noted;
- 2) the Council maintain its policy of maximising the annual increase in Council Tax within the Government's referendum limit;
- 3) delegation be granted to the Chief Finance Officer to finalise the wording of the budget consultation literature in consultation with the

Cabinet Portfolio Holder for Finance and Performance Management;

- 4) the Council continues to be part of the East Sussex Business Rate Pool in 2023/24 and that the Chief Finance Officer be granted delegated authority to finalise the necessary agreement with the Member authorities in consultation with the Cabinet Portfolio Holder for Finance and Performance Management; and
- 5) officers develop proposals, which will enable the Council to maintain its level of Revenue Reserves to one third of net expenditure or £5m, whichever was the lesser.

CB22/55.  
(10)

## **MID-YEAR TREASURY MANAGEMENT REVIEW**

Consideration was given to the report of the Chief Finance Officer on the mid-year Treasury Management review. The report provided an update on several financial areas as follows:

- Financial Investments: Total investments were predicted to yield approximately £600,000 in 2022/23, which was £250,000 higher than the budget.
- Borrowing: Total borrowing as at 30 September 2022 was £32.152m; well below the forecast of £85.857m.
- Treasury and Prudential Indicators: Levels were within limit and would be reviewed as part of the 2023/24 Treasury Management Strategy. The ratio of net financing costs to the net revenue stream was identified at Appendix C; the current forecast was lower than the original due to the underspend on borrowing costs and additional investment income.
- Non-Treasury Investments: Performance was predicted to exceed the 2% target / 2022/23 budget in respect of properties purchased through the Property Investment Strategy.

The IFRS9 statutory override allowed councils to disregard changes in the value of their pooled investments and protect taxpayers from market volatility. The Council had two such investments (CCLA and Hermes) originally invested at £8m. The override expired on 31 March 2023 and the Government had consulted on options, the outcome of which was not currently known. If the override was discontinued, any change in values would have to be reflected in the General Fund. This would impact on the Council's usable reserves. As at 31 August 2022, the Council's investments valued £9.104m, which was £1.104m more than the original investment.

The economic outlook remained uncertain and difficult to predict. Inflation was still high and interest rates had risen significantly.

Cabinet noted that investment activities conformed with the approved strategies and the Council had no liquidity difficulties.

**RESOLVED:** That the report be noted.



## **TEMPORARY CLOSURE OF RYE SWIMMING POOL**

Cabinet received Minute OSC22/41 arising from the meeting of the Overview and Scrutiny Committee (OSC) held on 28 November 2022 that had considered the temporary closure of Rye Swimming Pool. It had been a well-attended meeting and the Chair of the OSC acknowledged that whilst there was currently no solution, all stakeholders were actively engaged in working together to try and reopen the pool as soon as possible.

The Chief Executive advised that the Council had been in receipt of a petition concerning the closure of the pool and whilst it had not contained enough signatures to trigger a full Council debate, the matter had been raised by the OSC and Rother District Council was actively working with Freedom Leisure (FL), Rye Town Council and the community to explore all possible options to keep the pool open.

It was also confirmed that the Strategic Community Infrastructure Levy Allocations Panel had received a high-level interest bid in terms of reducing the reliance on fossil fuels and identify a sustainable solution to assist in keeping the pool open. It was clear that a new model to maintain and fund leisure facilities was required, and this was currently being worked through across the country, it was not peculiar to Rother District Council and FL.

It was considered that many businesses across the district were suffering as a result of the current energy crisis and the Government needed to do more to support the high energy usage sectors that were in need, rather than a blanket approach which included profitable businesses. Officers were requested to continue lobbying the local MPs and organisations such as the Local Government Association. Primary Care Partners could also be requested to contribute, whilst recognising this was unlikely, the general and physical health, recuperative and mental health benefits derived from swimming would ultimately have an impact on their budgets.

**RESOLVED:** That:

- 1) Rother District Council continued to work with Freedom Leisure and Rye Town Council to explore options;
- 2) officers continue to lobby local MPs and local government organisations; and
- 3) a report be brought to the Overview and Scrutiny Committee in the new year outlining the options available and their financial implications.

(Councillor Field declared a personal interest as an elected Member of East Sussex County Council, and in accordance with the Members' Code of Conduct remained in the meeting for the consideration thereof).

**CHAIR**

The meeting closed at 8:06pm

**PARKS ACTIVITIES**

Unless stated all charges include VAT @ 20%

**Sports Bookings**

	Current Charges per Booking per Pitch (2022/2023)			Proposed Charges per Booking per Pitch (2023/2024)		
	Adult (over 18)	Youth (12 – 18)	Under 12s	Adult (over 18)	Youth (12 – 18)	Under 12s
Football Pitch	£85.00	£18.50	£14.50	£93.50	£20.25	£16.00
	Adult (Over 18)	Colts		Adult (Over 18)	Colts	
Cricket Pitch	£82.00	£18.00		£90.00	£19.75	

		Current Charges per Booking per Pitch (2022/2023)	Proposed Charges per Booking per Pitch (2023/2024)
Stoolball Pitch	Casual Games	£28.50	£31.25
Additional Charges	Showers	£29.50	£32.50
	Closed Gate	£49.50	£55.00
	Cancellation (pitch fees)	£24.00	£26.50

Egerton Park tennis, pickleball and kickabout courts.		Current Charges per Booking per Court per half hour (2022/2023)	Proposed Charges per Booking per Court per half hour (2023/2024)
April to Sept inclusive	Member of the public	£1.50	£1.75
	Coach	£2.00	£2.25
	Bexhill Tennis Club*	£1.50	£1.75
Oct to March inclusive	Member of the public	£0.75	£0.75
	Coach	£1.00	£1.00
	Bexhill Tennis Club*	£2.00	£2.25
Annual one-off admin fee	Coaches	£50.00	£55.00

\*For courts in addition to the two courts leased to the Club.

**Sports, Fitness and Activities Sessions**

		<b>Current Charges (2022/2023)</b>	<b>Proposed Charges (2023/2024)</b>
Commercial Session	Per Session (up to 1 hour per day)	£10.00	£11.00
	Per Session (more than 1 hour per day)	£20.00	£22.00
	Annual one-off admin fee	£50.00	£55.00
Charitable Session	Per Session (up to 1 hour per day)	£3.00	£3.25
	Per Session (more than 1 hour per day)	£5.00	£5.50
	Annual one-off admin fee	£10.00	£11.00

### ***Parks and Seafront - Events and Fairs***

		<b>Current Charges (2022/2023)</b>	<b>Proposed Charges (2023/2024)</b>
Commercial Event – Small	Per Day	£122.00	£134.00
Commercial Event – Med	Per Day	£363.00	£399.00
Commercial Event – Large	Per Day 1 – 4	£680.00	£748.00
	Per Day 5 +	£523.00	£575.00
Charitable / Not for Profit – Small	Per Day	£65.00	£71.50
Charitable / Not for Profit – Medium	Per Day	£202.00	£222.00
Charitable / Not for Profit – Large	Per Day 1 – 4	£373.00	£410.00
	Per Day 5 + days	£297.00	£327.00
Damage Deposits	Small Events	£347.00	£382.00
	Medium Events	£576.00	£634.00
	Large Events	£1,152.00	£1267.00

## CEMETERY CHARGES

	Current Charges (2022/2023)	Proposed Charges (2023/2024)
<b>INTERMENTS – For the burial of:</b>		
The body of a child up to 18 years old	£0.00	£0.00
The body of a person whose age at the time of death exceeded 18 years. At 1.52m (5') deep	£1,001.00	£1,101.00
Each additional 0.61m (2') depth	£400.00	£440.00
Cremated remains - internment	£274.00	£302.00
<b>EXCLUSIVE RIGHTS – For the Exclusive Right of Burial at the time of interment, for 50 years, including the preparation of the Deed of Grant</b>		
Full size plot (2.74m x 1.22m)	£1,001.00	£1,101.00
Small size plots (1.37m x 0.61m)	£495.00	£545.00
Garden of Remembrance at Rye (0.69m x 0.61m)	£284.00	£313.00
<b>Plot Reservation for 5-year period</b>		
Full size plot (2.74m x 1.22m)	£253.00	£278.00
Small size plots (1.37m x 0.61m)	£127.00	£140.00
Garden of Remembrance at Rye (0.69m x 0.61m)	£73.00	£80.00
<b>OTHER CHARGES</b>		
Use of Chapel	£203.00	£223.00
Transfer of burial rights	£129.00	£142.00
Search fee – 10 years to present	No Charge	No Charge
Search fee – before 10 years	£129.00	£142.00
d) Disinterring: Double appropriate re-opening fees, plus any additional charges to be determined by the proper officer according to the circumstances.		

**Cemetery Charges**

The whole of the foregoing fees and charges will be doubled in the case of any person who at the time of death was not a Council Tax payer or resident of the Rother District and has not so resided at any time during the twelve months preceding his or her death.

## CEMETERY CHARGES – *continued*

	<b>Current Charges (2022/2023)</b>	<b>Proposed Charges (2023/2024)</b>
<b>GROUNDWORK – maintenance and planting in respect of Bexhill Cemetery only</b>		
<b>Lawn Sections</b>		
Twice yearly planting with bedding plants	£165.00	£182.00
For Exclusive Burial Rights	£2,207.00	£2,428.00
<b>Traditional Sections</b>		
Turfing of a grave space	£187.00	£206.00
Maintenance with twice yearly planting per annum	£494.00	£544.00
<b>MEMORIALS</b>		
Permission to erect a memorial – (Cemeteries Only)	£129.00	£142.00
Permission to insert an additional inscription – (Cemeteries Only)	£52.00	£57.00
<b>Commemorative BENCHES AND TREES</b>		
<b>Commemorative Benches</b>		
10-year scheme, including installation, plaque and 10-year maintenance.	£741.00	£815.00
Cost of bench to be in addition - selection of four benches provided at current cost plus 5% charge.	On request	On request
Replacement / Additional Plaque for bench (not including inscription)	-	-
Replacement / Additional Plaque for bench, including inscription - maximum of four lines of text	£167.00	£184.00
<b>Commemorative Trees</b>		
Planting of a commemorative tree, including ground preparation, soil nourishment, stabilisation and protection of the sapling. Cost price plus 5% charge (not including tree)	£238.00	£262.00
A selection of trees and shrubs are available for planting, cost for the supply of the tree will be provided at time of request, current cost plus 5% charge	On request	On request
Plaque – including up to four lines of inscription	£68.00	£75.00
Installation and Plaque Mount for commemorative tree	£200.00	£220.00
Additional line of engraving on plaque	£7.75	£8.50
<b>FOR INSCRIPTIONS IN THE BOOK OF REMEMBRANCE</b>		
Up to five-line entry	£274.00	£301.50
Standard Embellishments (Extra)	£416.00	£458.00

**BEACH AND FORESHORE**

Unless stated all charges include VAT @ 20%, beach hut and tent license charges include VAT@ 12.5%

	<b>Current Charges 2022/2023</b>	<b>Proposed Charges 2023/2024</b>
<b>Beach Hut Site Licenses – Annual charge per hut</b> East/West Parade	£560.00 with VAT @12.5%	£694.00 with VAT at 20%
Glyne Gap	£560.00 with VAT @12.5%	£694.00 with VAT at 20%
<b>Beach Hut Site Licenses – Seasonal charge per site</b> Tent Sites, 6 months only	£386.00 with VAT @ 12.5%	£478.00 with VAT @ 20%
<b>Beach Hut Site Transfer Fee per hut</b>	£2,000.00 (or 10% of sale price, whichever is higher)	£2,000 (or 10% of sale price, whichever is higher)
<b>Foreshore License –Annual charge per item:</b> One Boat Site	£77.00	£85.00
Winches – Annual charge per winch	£40.50	£50.00
Equipment Boxes – Annual charge per box	£40.50	£50.00
Sailing/Angling Boat Site	£51.00	£56.00
Commercial Fishing Boat Site	£383.00	£421.00

**CAR PARK PERMITS**

Unless stated all charges include VAT @ 20%

	<b>Charges 2022/2023</b>	<b>Proposed Charges 2023/2024</b>
Annual Permit for One Car – All Car Parks	£858.00	£944.00
Half Yearly Permit for One Car – All Car Parks	£525.00	£578.00
Nominated Permit for One Car – Single Named Car Park	£350.00	£500.00
Lower Market, Battle (long stay) – Annual Permit per Car	£323.00	£355.00
Wainwright Road, Bexhill (long stay) – Annual Permit per Car	£323.00	£355.00
Western Road, Bexhill – Annual Permit per Car	£754.00	£830.00
Gibbets Marsh, Rye (long stay) – Annual Permit per Car	£323.00	£355.00
Gun Gardens, Rye – Annual Permit per Car	£1,149.00	1264.00
The Strand, Rye – Annual Permit per Car	£690.00	£759.00

**Car Parks – Camber Summer Tariffs (1 April – 30 September)**

	<b>Charges 2022/2023</b>	<b>Proposed Charges 2023/2024</b>
Up to 1 hour	£2.50	£3.00
1 – 3 hours	£6.50	£7.00
3 – 6 hours	£12.50	£14.00
6+ hours	£15.00	£18.00

N.B Old Lydd Road car park will be unavailable from the start of the summer season in 2023 as the Council plans to use this land for development.

All other current car park tariffs, including pay and display charges are available online at [www.rother.gov.uk/carparks](http://www.rother.gov.uk/carparks)



## FILMING CHARGES

1066 Filming Location Charges

**Fees – per day, not including VAT** Per day = 12 hours (extra charged per hr after).

Half day rate discretionary

<b>All locations except Camber</b> <i>Camber Sands charges in red</i>	<b>Charges Stills Photography</b>	<b>Charges Live Filming or Video</b>
Student – evidence of uni place needed <i>(no filming over summer school holidays in Camber Sands unless approved by CO)</i>	Admin fee £50 +VAT	Admin fee £50 + VAT
Small Scale:  Unbranded editorial or small private / start up production company / photographer. <i>(no filming over summer school holidays in Camber Sands unless approved by CO)</i>	All £550+ (plus VAT) (£325 + VAT half day)  <i>Camber £600+ (plus VAT) (£425 half day)</i>	All £850+VAT - 650+ (plus VAT) (£325+ VAT half day)  <i>Camber £850+ (plus VAT) (£425 + VAT half day)</i>
Medium scale:  Nationally known newspapers / magazines Mid - famous brands TV programmes and documentaries <i>(no filming over summer school holidays in Camber Sands unless approved by CO)</i>	All £850+ (£425 + VAT half day)  <i>Camber £1,000+ (£500 + VAT half day)</i>	All £1,700 +VAT,  £1,500 +VAT <b>£1,000+</b> (£500 + VAT half day)  <i>Camber £1,500+ (£850 + VAT half day)</i>
Large Scale:  Major Feature Film Commercial for large famous brand <i>(no filming over summer school holidays in Camber Sands unless approved by CO)</i>	All £1,500 - £2,500+  (£750 - £1,250 + VAT half day)  <i>Camber £2,000 - £3,000 (£1,000 - £1,500 + VAT half day)</i>	All £2,000 - £5,000+  (£1,000 - £2,500 + VAT half day)  <i>Camber £3,000 - £5,000 (£1,500 - £2,500 + VAT half day)</i>

Please note:

- Special requirements for car parking will be negotiated on a case by case basis
- Standard charges assume the land / asset remain open and that normal services are not disrupted - where this is not the case, charges will be negotiated on a case by case basis to account for any loss of income, costs incurred and service disruption.
- Bespoke requests may incur additional charges
- All fees and charges are subject to review and may change

**WASTE CHARGES**

Unless stated all charges include VAT @ 20%

**Bulky Waste Charges (a)**

	<b>Charges 2022/2023</b>	<b>Proposed Charges 2023/2024</b>
Up to 3 items	£40.00	£40.00
4 – 6 items	£75.00	£79.00
7 – 9 items	£110.00	£118.00
Additional items above, per 3 items	£40.00	£40.00

**Garden Waste Charges (b)**

	<b>Charges 2022/2023</b>	<b>Proposed Charges 2023/2024 (From 15 July 2023)</b>
Annual charge per container	£50.00	£55.00

**Food Hygiene Rating Scheme (FHRS)**

Unless stated all charges include VAT @ 20%

	2022/23	2023/24
First request for an inspection for FHRS scoring within three months of planned inspection	£150.00	£170.00
Further request for an inspection for FHRS scoring within three months of planned inspection	£200.00	£230.00
First request for an inspection for FHRS scoring after three months of planned inspection	Free	Free
Further request for an inspection for FHRS scoring after three months of planned inspection	£200.00	£230.00
Replacement FHRS sticker	£25.00	£30.00

Note: a discretionary service, fees should be set to reflect costs incurred, so the service can be provided

**Health Certificates (for food exported)**

Unless stated all charges include VAT @ 20%

**[INTERNAL] EXPORT HEALTH CERTIFICATES FOR FISH AND MOLLUSCS, INCLUDING INSPECTION**

	2022/23	2023/24
First hour (minimum)	£100.00	£120.00
Subsequent hours or part thereof	£100 per hour	£100 per hour

Note: a discretionary service, fees should be set to reflect costs incurred, so the service can be provided

**HEALTH CERTIFICATES (for other food exported)**

	2022/2023	2023/2024
First certificate issued	£70.00	£80.00
Subsequent certificates issued on the same working day (same batch)	£20.00 each	£20.00 each

Note: a discretionary service, fees should be set to reflect costs incurred, so the service can be provided

**ADMINISTRATION** (including withdrawn applications, photocopying and scanning) costs: £30 per hour or part thereof

**Environmental Health Fees required to be set by statute**

*Other fees are set by the Licensing and General Purposes Committee*

**HMO Licences (5 years)**

	<b>2022/23</b>	<b>2023/24</b>
Initial (first) Application Fee	£920.00	£920.00
Initial Issuing Fee	£50.00	£50.00
Combined Fee (if paid at the same time)	£950.00	£950.00
Additional fee if premises inspected and found not to be licensed	£300.00	£300.00
Renewal Application Fee	£650.00	£650.00
Renewal Issuing Fee	£50.00	£50.00
Combined Fee (if paid at the same time)	£680.00	£680.00

**CARAVAN SITES (MOBILE HOMES)**

Relevant Protected Sites	Band				
	<b>A</b> (2 – 5)	<b>B</b> (6 - 24)	<b>C</b> (25 - 99)	<b>D</b> (100+)	<b>E</b> (Single unit sites and family sites)
Annual Fee	No Fee Charged	£185.00 Plus £0.50 per unit for registration of fit and proper person	£215.00 Plus £0.50 per unit for registration of fit and proper person	£285.00	No Fee Charged

**Initial application to be registered as fit and proper person: £90** (£80 in 2022/23)  
**Appointed Manager Fee: £100**

If an application to be included on the register is not approved the fee will not be refunded.

**SCRAP METAL DEALER LICENCE (3 years)**

	<b>2022/23</b>	<b>2023/24</b>
New Application	£500.00	£500.00
Renewal	£400.00	£400.00
Variation	£60.00	£70.00

## OTHER FEES

	<b>2022/23</b>	<b>2023/24</b>
Service of Housing Act Notice	£350	£390
Temporary Road Closure Order Fee for Remembrance Day and during additional Bank Holiday weekends associated with Royal events are free	£100	£110
Environmental Information Request	£90	£100
Pavement Licences	£50 Reduced fee during pandemic	£200
Administration fee if an application withdrawn	N/A	From £100

**Proof of life verification for Foreign Pensions**

Proposed new charge

	<b>Proposed Charge 2023/2024 (From 1 April 2023)</b>
Proof of life verification for Foreign Pensions (per application)	£15.00